

# APPLICATION FOR REGISTRATION

**Westcott Search is committed to fair employment and equal opportunities.**

We aim to ensure that all applicants are given an equal opportunity regardless of age, gender, marital status, disability, race or colour, ethnic or national origin, religion or belief, sexual orientation, or membership of civil partnership. Be assured that our aim is to match your expectations with those of our clients and to enable us to better understand you and your background; therefore completion of this form is an important part of that process. Please be assured that none of this information will be provided to our clients without your prior knowledge and agreement, however it may eventually become the basis of your employment, you should also understand that it must be truthful and accurate. If, for personal reasons, you prefer not to complete any of the sections, please leave these blank.



## Position Sought

JOB TITLE: \_\_\_\_\_

MINIMUM BASIC SALARY: \_\_\_\_\_

MINIMUM OTE: \_\_\_\_\_

GEOGRAPHICAL AREAS OF INTEREST:

\_\_\_\_\_

WHAT DO YOU WANT TO GAIN FROM YOUR NEW EMPLOYMENT:

\_\_\_\_\_

\_\_\_\_\_

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## General Information

DO YOU HAVE ANY HEALTH PROBLEMS THAT MAY BE RELEVANT. (This is only asked in order that necessary reasonable adjustment may be made for you to attend an interview or do the job efficiently.

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## General Information cont.

DO YOU HAVE A FULL UK DRIVING LICENCE? **YES / NO**

DETAIL ANY ENDORSEMENTS? \_\_\_\_\_

DO YOU HAVE A CAR OR USE OF A CAR? **YES / NO**

ARE YOU PREPARED TO RELOCATE? **YES / NO**

Do you have any unspent conviction, bind-over orders, cautions and court action pending (some of the roles offered are by clients that will need this information taken into consideration)?

**YES / NO**

As Westcott Search also recruit for the Financial Services sector please advise the following information (if relevant)

Do you have an adverse credit history? **YES / NO**

Have you ever been declared bankrupt? **YES / NO**

Have you any county court judgements against you? **YES / NO**

Are you legally entitled to work in the UK? **YES / NO**

How long is your notice period? \_\_\_\_\_

Are you registered with any other recruitment agencies, if so who? \_\_\_\_\_

Have you approached any companies directly in the last year, if so who? \_\_\_\_\_

Are there any companies that you do not wish us to approach? \_\_\_\_\_

When can you attend interviews? \_\_\_\_\_

How did you hear about Westcott Search? \_\_\_\_\_

## References

### REFEREE 1

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

### REFEREE 2

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

### REGISTRATION AGREEMENT:

I confirm that all information supplied by me to Westcott Search on my Application Form and/or Curriculum Vitae, is accurate and complete.

I agree to make Westcott Search aware of any further information that has not been requested on this Application Form and that is later considered relevant to positions I may subsequently find are suitable for me.

I understand that some of the contents of the Application form and Curriculum Vitae, will be used by Westcott Search as the basis for approaching potential employers on my behalf and give them permission to do so.

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_